

For more information, contact Treasury Solutions Client Support at (844) 680-3739, Monday through Friday 7:00 am - 5:00 pm CT / 8:00 am - 6:00 pm ET.

## 1 How do I view my incoming wire report in Business Internet Banking?

- Click **Reports > Incoming Wires**
- You will be presented with the a summary report for the current day
- Check the box beside each incoming wire and tap the View selected button to view wire detail. You have the option to print or download the wire detail.

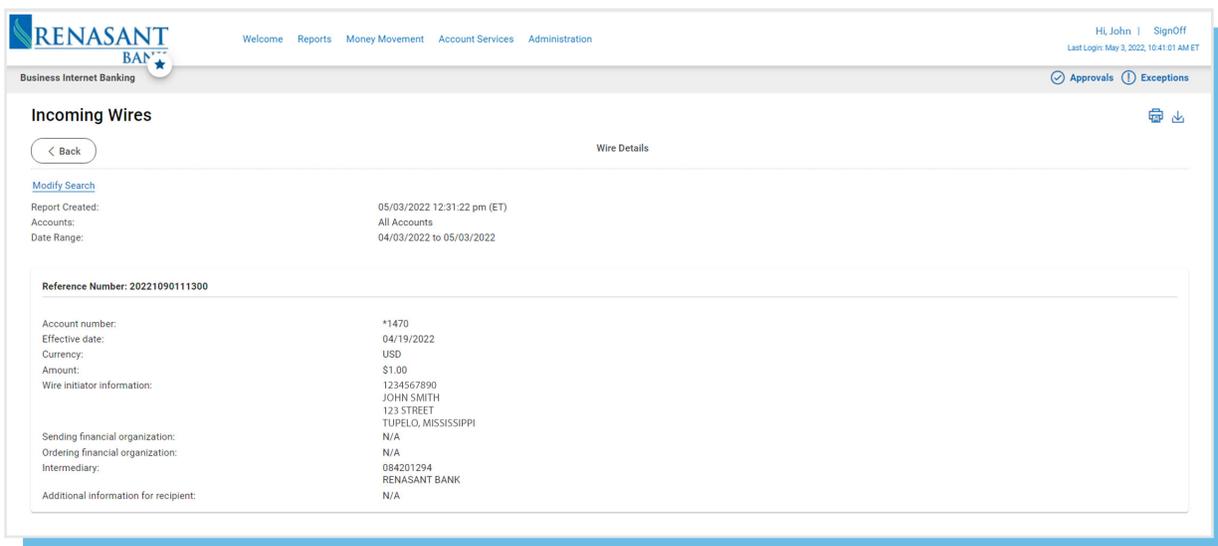
## 2 What is included in the Incoming Wire Report?

- Incoming Wire Transfer(s) originating from an external account and received into one of your Renasant accounts.
- Returned Outgoing Wire Transfer(s) originating from one of your Renasant Bank accounts and returned back to your account by the wire beneficiary's bank.
  - » Note: To minimize outgoing wire returns, please ensure all beneficiary wire information is correct.

## 3 How do I search for previous incoming wires?

- Click **Reports > Incoming Wires**
- Click the **Modify Search** link
- Select **Output To** and select from Screen (HTML) or CSV (file download)
- Select **View** to select the **Account Type** or **View All Accounts**
- Select **All Accounts** or a **Specific Account**
- Select **Specific Date** or **Date Range**
- Optional search includes the Wire Initiator, Specific Amount and Range
- Click **Search** when complete

Note: The incoming wire report is available to the Company Administrator and entitled users only.



The screenshot shows the 'Incoming Wires' page in the Renasant Business Internet Banking interface. The page includes a navigation bar with 'Welcome Reports Money Movement Account Services Administration' and a user profile 'Hi, John | SignOff' with a last login time of 'May 3, 2022, 10:41:01 AM ET'. Below the navigation bar, there are links for 'Approvals' and 'Exceptions'. The main content area is titled 'Incoming Wires' and features a '< Back' button and a 'Wire Details' link. A 'Modify Search' section shows the following search criteria: 'Report Created: 05/03/2022 12:31:22 pm (ET)', 'Accounts: All Accounts', and 'Date Range: 04/03/2022 to 05/03/2022'. Below this, a table displays the details for a specific wire with the reference number 20221090111300. The table includes fields for Account number, Effective date, Currency, Amount, Wire initiator information, Sending financial organization, Ordering financial organization, Intermediary, and Additional information for recipient.

Reference Number: 20221090111300	
Account number:	*1470
Effective date:	04/19/2022
Currency:	USD
Amount:	\$1.00
Wire initiator information:	1234567890 JOHN SMITH 123 STREET TUPELO, MISSISSIPPI
Sending financial organization:	N/A
Ordering financial organization:	N/A
Intermediary:	084201294 RENASANT BANK
Additional information for recipient:	N/A

# 4

## Is wire remittance information available for every incoming wire?

- The inclusion of remittance information with a wire transfer is optional at the discretion of the wire originator. Business Internet Banking provides access to all remittance information included with the incoming wire.

# 5

## How will I know when an incoming wire report is available?

- An incoming wire Alert can be set through Alerts Management as follows:
  - » Click **Administration > Communications > Manage Alerts**
  - » Select **Account** for the Alert type as well as the corresponding account number from the drop down. Select **Multiple Accounts** if more than one account receives incoming wires:

- » Scroll down the page to see available alerts and select the **Incoming Wire > Add**.

- » The Alert delivery destination is managed through Personal Preferences: **Administration > Self Administration > Personal Preferences**
- » In order to select text message alert delivery, your mobile number must be available in **Personal Preferences**, and the **Use with alerts** button must also be selected.



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