



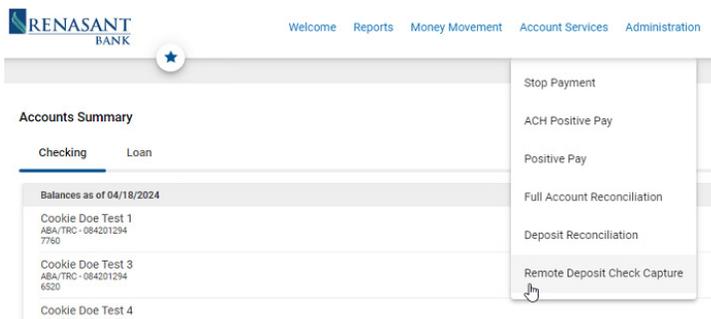
Business Check Express Quick Access (BCE QA) from Enhanced Business Internet Banking (EBIB) Business Check Express Single Sign-On

You can now access Business Check Express Quick Access (BCE QA) through Enhanced Internet Banking (EBIB). Enrollment in EBIB and BCE services is required.

This guide shows you how to access your BCE service from EBIB. It will also walk you through entitling other company users to BCE QA.

Accessing BCE from EBIB

1. Log in to EBIB.
2. Select **Account Services** from the navigation menu at the top of the screen.
3. Select **Remote Deposit Check Capture**.



4. A new tab will open for BCE.
 5. You can begin to use BCE to make deposits, review reports, research deposits, etc.
 6. Select the tab at the top of your screen to move back and forth between to the two platforms.
- » **Note: Both EBIB and BCE platforms will time out after 15 minutes of inactivity.**

Entitling Company Users to BCE QA

For existing EBIB Company Users:

1. Ensure the EBIB user has an existing BCE User ID.
2. Select **Administration** from the navigation menu at the top of the screen.
3. Select **Company Administration** and click on the User ID you wish to entitle to BCE QA.
4. On the User Profile page, scroll down to **Services & Accounts** and click the edit icon (✎). All available services will display.
5. Scroll down the list of services to **Remote Deposit Check Capture** and click the add icon (+).
6. The screen will display **Service enabled, accounts not applicable** and the edit icon (✎).
7. Click the edit icon (✎).
8. You will then be directed to link the EBIB User to their Remote Deposit Check Capture (BCE) User ID.
9. Enter the BCE ID associated with the EBIB User.
10. Click **Save Changes**.

For New EBIB Users:

1. Follow the EBIB new user setup.
2. Follow steps 1 - 8 for entitling existing clients to BCE QA.
3. You will then be directed to link the D1 User to the Remote Deposit Check Capture User ID.
4. The box will pre-fill the EBIB Company and User ID – **Delete this information**.
5. Enter the BCE User ID associated with the EBIB User.
6. Click **Save Changes**.

To add BCE QA to EBIB or for assistance with another Treasury Solutions service, please contact Treasury Solutions Support at 844.680.3739 Monday through Friday, 7 AM CT/8 AM ET – 5 PM CT/6 PM ET.